

School attendance codes

Code	Description	Meaning
/	Present (AM)	Present
\	Present (PM)	Present
L	Late (before registers closed)	Present
C	Authorised absence as pupil is absent due to other authorised circumstances	Authorised Absence
C1	Participating in a regulated performance or undertaking regulated employment abroad	Authorised Absence
C2	Leave of absence due to a part-time timetable	Authorised Absence
E	Pupil is excluded with no alternative provision made	Authorised Absence
I	Illness (NOT a medical appointment)	Authorised Absence
M	Medical/dental appointments	Authorised Absence
R	Religious observance	Authorised Absence
S	Study leave	Authorised Absence
T	Traveller absence	Authorised Absence
J1	Attending an interview for employment or for admission to another educational institution	Authorised Absence
B	Approved education activity as pupil being educated off site (NOT dual registration)	Approved Educational Activity
P	Approved sporting activity	Approved Educational Activity
V	Approved educational visit or trip	Approved Educational Activity
W	Approved work experience	Approved Educational Activity
K	Attending education provision arranged by the local authority	Approved Educational Activity
G	Family holiday (NOT agreed or days in excess of agreement)	Unauthorised Absence
N	No reason yet provided	Unauthorised Absence
O	Unauthorised absence not covered by any other code/ description	Unauthorised Absence
U	Pupil arrived after registers closed	Unauthorised Absence

School attendance codes

Code	Description	Meaning
D	Dual registered (at another establishment)	Not counted in possible attendance
X	Non-compulsory school age children, not required to be in school	Not counted in possible attendance
Z	Pupil not yet on roll	Not counted in possible attendance
#	Planned whole or partial school closure	Not counted in possible attendance
Q	Lack of access arrangements provided by local authority	Not counted in possible attendance
Y1	Transport normally provided not being available	Not counted in possible attendance
Y2	Widespread disruption to travel	Not counted in possible attendance
Y3	School premises partially closed	Not counted in possible attendance
Y4	Whole school site being unexpectedly closed	Not counted in possible attendance
Y5	Pupil is in criminal justice detention	Not counted in possible attendance
Y6	Unable to attend in accordance with public health guidance or law	Not counted in possible attendance
Y7	Unable to attend because of any other unavoidable cause	Not counted in possible attendance

Present
Authorised Absence
Approved Educational Activity
Unauthorised Absence
Not counted in possible attendance

N.B: The Department for Education states that if a pupil's absence is recorded using codes B or K, the nature of the approved education activity (in the case of code B) or education provision (in the case of code K) must also be recorded in the register.