

COURSE CONTENT OVERVIEW

Managing Health & Safety



This Managing Health and Safety course helps employers, managers, leaders and supervisors understand more about their responsibilities in regards to health and safety in the workplace.

The course explains the relevant legislation and demonstrates what should be included in a health and safety policy, so that learners feel confident about planning, implementing and managing the health and safety procedures in their workplace.

Module One: Introduction to Health and Safety Law

This module explains the importance of health and safety, the key legal requirements, and the enforcement powers of the Health and Safety Executive and local authorities.

- The importance of good health and safety
- The Health and Safety at Work, etc. Act 1974
- Duties of employers
- Employee duties
- The Management of Health and Safety at Work Regulations 1999
- The Control of Asbestos Regulations 2012
- Other health and safety regulations
- The Health and Safety Executive

Module Two: Leadership and Management in Health and Safety

This module looks at how key individuals can significantly influence health and safety in an organisation, including leadership in health and safety at all levels.

- The role of a leader
- The role of the board and senior managers
- The roles of managers and supervisors
- Competence in health and safety
- Help from outside the business
- Provision of training and information

Module Three: Successful Health and Safety Management: Plan, Do, Check, Act

This module explains the essential steps of a health and safety management system based on the Plan, Do, Check, Act framework.

- What is Plan, Do, Check, Act?
- Plan - the health and safety policy
- Do - risk assessment, organisation and implementation
- Risk assessment
- The four Cs of good organisation
- Deliver effective health and safety management
- Implement the plan
- Check - active monitoring
- Reactive monitoring of accidents and injuries
- Act - active performance review
- Ensuring actions after inspections and investigations
- Plan, Do, Check, Act - in summary

Aims of the training

By the end of this course, learners will:

- Understand the responsibilities of employers, the self-employed, those in control of premises and employees.
- Understand the applicable health and safety legislation.
- Understand what needs to be included in a health and safety policy.
- Understand the basics of carrying out a risk assessment
- Have knowledge of what is covered by the 'Plan, Do, Check, Act' health and safety management framework.