

COURSE CONTENT OVERVIEW

Licensing Law Awareness



This Licensing Law Awareness course has been designed to help anyone who works in a premises that sells or supplies alcohol to understand what their responsibilities are under the Licensing Act 2003. The course looks at the four key objectives of the Act and explains how you can ensure that they are achieved through promoting a positive, safe and welcoming environment. If it's not sold and supplied responsibly, alcohol can have a significant impact on both the health and welfare of the public and the success of a business, so it's essential that it's sold and supplied responsibly.

Module One: The Licensing Act 2003

This module looks at why regulating alcohol sales is so important for businesses and outlines the key objectives of the Licensing Act. The module also explains the responsibilities of the licensing authority.

- Who has responsibilities?
- Benefits of regulating alcohol
- Objectives of the Licensing Act 2003
- The licensing authority
- The licensing policy

Module Two: Premises and Personal Licences

This module looks at the different types of licence available, explaining the situations when each is needed and providing details on how you can apply for them.

- What are licences?
- Activities that require a premises licence
- Exemptions
- Applying for a premises licence
- Personal licences
- Licensing in community, church and village halls
- Applying for a personal licence
- Temporary events notices (TENs)
- Applying for a TEN

Module Three: Premises Responsibilities

This module outlines the compulsory conditions that all premises serving alcohol must adhere to. The module looks at what the premises' responsibilities are and details how the relevant authorities can check that you are complying with the law.

- The Designated Premises Supervisor
- Authorising alcohol sales
- Irresponsible promotions
- Dispensing drinks responsibly
- The availability of tap water
- Small measures
- Age verification
- The operating schedule
- Right of entry
- Closure notices

Module Four: Alcohol and its Effects

This module looks more into why alcohol needs to be regulated, explaining the effects that it has on a person's health and raising awareness of how you can identify the strength and units contained in alcoholic drinks.

- What is alcohol?
- Alcohol By Volume
- Units of alcohol
- Alcohol labelling
- The effects of alcohol
- How the body processes alcohol
- Blood alcohol content
- Drinking and driving

Module Five: Reducing Drunk and Disorderly Behaviour

This module details how premises can maintain their status as safe places to be through sensible alcohol promotions, taking care of customers, having an awareness of drug taking and refusing sales where necessary.

- Tips for reducing disorderly conduct
- Drinks promotions
- Drug awareness
- Dealing with disorderly conduct
- Refusing sale

Module Six: Children and Alcohol

This module explains the effect that alcohol can have on children, outlining why it's important that sales to under 18s are strictly forbidden. The module looks at how to ask for age identification and details what happens during a test purchase.

- Selling alcohol to children
- Sale of alcohol by minors
- The effects of alcohol on children
- Children in the premises
- Identification
- Customer information about ID
- How to refuse a sale
- Other restricted products
- Test purchases
- Penalties
- Case study: Zoo Bar, Halifax

Aims of the training

By the end of this course, you will:

- Understand the objectives of the Licensing Act 2003 and how they can be achieved.
- Understand when a premises licence, personal licence and Temporary Events Notice are applicable, plus the responsibilities that come with each one.
- Have an awareness of the seven compulsory conditions that all premises serving alcohol must adhere to.
- Understand the effects that alcohol has on people and how it can be managed.
- Know how to reduce and deal with disorderly conduct within the premises.
- Have an awareness of the problems of underage drinking and what the legal requirements are for keeping children safe from harm.